

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS'
MEETING MINUTES
DECEMBER 17, 2019**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:31 p.m., in Building #21, the Mule Barn, Fort Omaha Campus, 32nd Street and Sorensen Parkway, Omaha, Douglas County, Nebraska.

MEMBERS PRESENT

Erin Feichtinger
Steve Grabowski, Chair
Ron Hug
Phillip Klein
Angela Monegain
Maureen Monahan
Dave Pantos, Secretary
Michael Young, Vice Chair
Gloria Chavez, Ex Officio Student

MEMBERS ABSENT

Roger Garcia
Linda McDermitt, Treasurer
Fred Uhe
Joy Schulz, Ex Officio Faculty

Also Present: Randy Schmailzl, College President

Following the Pledge of Allegiance, a motion was presented to excuse absent Board members.

MOTION: Pantos moved to excuse the absence of Garcia, McDermitt, and Uhe; Young seconded the motion.

Grabowski, yes
Hug, yes
Klein, yes
Monahan, yes
Monegain, yes
Pantos, yes
Young, yes
Feichtinger, yes

Motion carried.

Agenda Item 1d—Announcement of Posted Location of Open Meetings Act

The Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room. A copy was made available for public inspection.

Agenda Item 1e—Approval of Notice of Public Meeting

The Chair then reported on the Notice of Public Meeting and presented the following:

- 1. Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on December 6, 2019; and*
- 2. Affidavit of College employee Rita Eyerly, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, during normal business hours. Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2—Public Comments

There were no public comments.

Agenda Item 3—Award

Agenda Item 3a—Diane Donelson Spirit Award

Grabowski announced the recipient of the 2019 Diane Donelson Spirit Award, Mike Flesch, Dean of Math and Natural Sciences, and asked Flesch to come forward. Grabowski noted that the Spirit Award was established by Board resolution in 2005 in honor of former Board member, Diane Donelson, to recognize employees who demonstrate leadership and the ability to build relationships with a compassionate and positive spirit.

He shared excerpts from the nomination for Flesch, noting his proven leadership in math education in the MCC four-county area and across the state.

Schmailzl remarked on Flesch's unwavering commitment to make math understandable for all students, and thanked him for his dedication to the College and students.

Grabowski presented the award to Flesch.

Agenda Item 4—Report Agenda

Agenda Item 4a—Ex Officio Board Members' Reports

- **Student Ex Officio Report**

Chavez joined the Board as the newly elected student ex officio representative. She thanked the Board for the opportunity to serve and for their warm welcome. She referenced the report in the Board materials, specifically noting the recent opportunity to welcome students at the South Omaha Campus. She will present cards and sing with the #BeKind club at Children's Hospital in Omaha.

- **Faculty Ex Officio Report**

Grabowski introduced Liz Kay, English Instructor, who shared information about the Creative Writing Forum that is offered by the English department in the fall for students and the community. The Forum brings nationally recognized writers along with local writers to campus. Forum speakers offer craft talks, lead generative workshops, and network with students and community attendees.

Planning for the 2020 Forum is underway.

Agenda Item 4b—Chair of the Board's Report

- **2019 Board Workshop Follow-up**

Grabowski referenced a synopsis of follow-up topics discussed at the March 2019 Board workshop, copies of which has been distributed at Board members' places. He encouraged Board members to review the document.

- **Per Board Policy 10209, Legal Counsel to the Board, Review of Legal Counsel**

Referencing Board Policy 10209, *Legal Counsel to the Board*, Grabowski stated the policy requires a review of legal counsel every three years. He thanked Board members who returned surveys and stated a survey summary was at Board members' places. Grabowski noted that Dave Hohman, Legal Counsel to the Board had also received a copy. Grabowski thanked Hohman for his work with the Board.

Pantos asked if Hohman was happy working with the Board and the College. Hohman noted he was well trained by Bob Cannella, former Legal Counsel to the Board, and is enjoying the challenge. Monegain thanked Hohman for his availability.

Schmailzl added that the complexities of higher education legal work requires a firm with a depth of expertise. He noted that the College is reviewing if there is a need for more internal support in the future.

Agenda Item 4c—Board Members' Reports

Feichtinger noted she visited Dr. Joy Schulz's Western Civilization class and was impressed with the student engagement and participation during the 90-minute class.

Young noted his attendance at the Urban League Equal Opportunity Award luncheon and recommended the speaker.

Agenda Item 4d—President's Report

- **Elkhorn Valley Campus Replat Update**

Schmailzl asked Hohman to update the Board on the EVC Replat north of the driveway. Hohman said the College asked the developer for a delay in their plan to present the preliminary plat to the Omaha City Council, so the College, the developer and the engineering firms for both parties would have the opportunity to review and discuss additional items related to the project. A six-week layover granted by the City Council gave the College engineering firm, Ehrhart Griffin & Associates (EGA), the opportunity to work with the developers and the City of Omaha to address College concerns. The outcome is that EGA believes existing sanitary sewers are adequately sized for the proposed project, while additional information is being requested regarding storm sewer capacities.

At the City Council meeting today, December 17, the approval was granted for the preliminary plat. This is only a step in the overall development process, including addressing a storm water plan, a wetlands mitigation plan, and a subdivision agreement, which will take several months. The College administration, legal counsel, and EGA will continue monitoring the process and work with all the parties.

Young asked about zoning and Hohman noted the Elkhorn Valley Campus is still zoned agriculture, due to the historic dispute. There has been no discussion on that topic in relation to the current project.

A brief discussion ensued regarding legal counsel for the developer.

- **Completion Initiative Update**

Schmailzl called on Dr. Maria Vazquez, Vice President for Student Affairs, to speak about the college-wide completion initiative being planned. Vazquez noted MCC is examining ways to help more students reach their respective finish lines as efficiently as possible. One approach the College is exploring is known as a "guided pathways" model. Four pillars of guided pathways include:

1. Clarify education goals,
2. Help students get on a path,
3. Help students stay on their path, and

4. Ensure students are learning.

An advance team has been researching the issue, attending trainings, and working with faculty to prepare for the multifaceted effort. To introduce the topic, the team invited two national leaders in the completion movement to present during fall opening activities for faculty, student services, and administrative teams. Early indicators suggest the need for a stronger proactive advising model and more efficient degree programs, so students are not taking unnecessary courses. Promising practices, including the first year experience and specialized support services, will be studied to help bring practices to scale for all students.

The next phase of preparation this winter and spring will involve mapping the student experience and inviting student perspectives to carefully examine students' experiences. Based on those findings, project design teams with specific goals will begin their work next fall. These design teams will provide many opportunities for faculty and staff to participate. Dr. Rob Johnstone, of the National Center for Inquiry and Improvement, will assist with the college-wide planning. Bill Owen, Vice President for Strategic Initiatives, noted that the completion initiative will look at the systems that make up the overall student experience, including financial aid, advising and other operations that impact all students.

Discussion ensued. Schmailzl stressed the importance of administration and the Board focusing on solutions in light of the challenges we uncover. This initiative is a big undertaking and administration and faculty expect to see many improvements over time. This process will also take into consideration the topics addressed at the fall Community Conversations held throughout MCC's 4-county area. The Board will be kept apprised of the process and progress.

- **Legislative Update**

Schmailzl commented briefly on the 2020 legislative session. The College is looking to the state to help support the costs of high school dual enrollment tuition discounts. The College will also be monitoring bills on the topic of re-entry for MCC's robust program. Schmailzl invited comments from board members on topics of interest.

Agenda Item 4e—Regular Reports – Randy Schmailzl

Feichtinger asked for a food insecurity update. Kay Friesen, Associate Vice President for Organizational Development, reported that 80 people with household membership totaling 120, used the food pantry in its start-up weeks.

There were no questions regarding the regular reports.

Agenda Item 4f—Fiscal Year 2018-19 Audit Report – Don Loberg & Jennifer McNary, CliftonLarsonAllen, LLP

Loberg and McNary presented this year's audit results which included completing the audit on time and completing additional testing on TRIO and Student Financial Aid. The Department of Education added new tests to apply during the actual audit process. There were no audit findings in relation to student financial aid, which is very commendable.

The audit outcome was an unmodified opinion and positive experience.

A brief discussion ensued including clarification of the number of financial aid students' audited and the building values.

Grabowski thanked the College staff and the audit team for their work.

Agenda Item 5—Consent Agenda Items

Items remaining on the consent agenda are 7a, 7b, 7c, 7d, 7f and 7g.

Agenda Item 6—Items Removed from Consent Agenda (If Any)

Pantos removed Agenda Item 7e from the Consent Agenda.

Agenda Item 7—Action Agenda

Agenda Item 7a—Consideration of Approval of Minutes of November 19, 2019 Board of Governors' Meeting, Board Doc. 7609

Agenda Item 7b—Consideration of Resolution Approving Personnel Appointments and Separations, Board Doc. 7610

WHEREAS, Per board policy (60205) the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointments and employment contracts be approved and by the Board of Governors:

<u>Name</u>	<u>Position</u>	<u>Contract Period</u>	<u>Contract Salary</u>
KP Patrick	Academic Advisor	01/13/20-06/30/20	\$22,050.28
Terry Ricketts	Assistant Director of the Re-entry Program	01/01/20-06/30/20	\$28,459.60
Shawn Mosher	Contact Center Trainer	01/06/20-06/30/20	\$23,448.01
Terrine Brown	Curriculum Compliance Official	01/13/20-06/30/20	\$21,946.58
Welton Cooks	Education Specialist, UBMS	01/06/20-06/30/20	\$21,859.24
Monique Cribbs	Director of Enrollment	01/01/20-06/30/20	\$37,213.80
Ivona Masic	Enrollment Navigator	01/01/20-06/30/20	\$26,171.60
Jesus Solis	Enrollment Navigator	01/01/20-06/30/20	\$26,249.60
Pernell Gatson	Enrollment Navigator	01/06/20-06/30/20	\$26,418.54
Stefanie Mercer	Enrollment Navigator	01/01/20-06/30/20	\$27,241.50
Kimberly Schuchmann	Industry Training Coordinator	01/01/20-06/30/20	\$29,026.40
Daniel Mohr	Veterans Center Director	01/01/20-06/30/20	\$34,733.40

BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the

Board of Governors:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jason Wesselmann	Academic Advisor	12/03/20
Ingrid Berlin	Dean of Enrollment Services	01/03/20

Agenda Item 7c—Consideration of Resolution Accepting the Independent Auditors' Reports on the Financial Statements and Single Audit Reports; and the Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units for the Year Ended June 30, 2019, Board Doc. 7611

BE IT RESOLVED, that the Board of Governors of Metropolitan Community College hereby accepts the Independent Auditors' Reports on the Financial Statements and Single Audit Reports; and the Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units for the year ended June 30, 2019, Board Doc. No. 7611a, as presented by CliftonLarsonAllen, LLP.

Agenda Item 7d—Consideration of Resolution Approving the Purchase and Installation of Furniture at the Center for Advanced Manufacturing, Board Doc. 7612

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the purchase and installation of furniture for the Center for Advanced Manufacturing in the estimated amount of \$135,000 utilizing consortium contract pricing with such modifications, changes, and amendments, as the President, in consultation with the College legal counsel, may deem appropriate and in the best interests of the College.

Agenda Item 7f—Consideration of Resolution Approving 2019-22 Collective Bargaining Agreement with the MCC Police and Public Safety Bargaining Unit Fraternal Oder of Police Lodge #76, Board Doc. 7614

WHEREAS, the most recent Collective Bargaining Agreement (CBA) between the College and the Police and Public Safety Bargaining Unit, Fraternal Order of Police (FOP) Lodge #76, expired on June 30, 2019; and

WHEREAS, the College and the Union have agreed to terms and conditions of a renewal of said CBA, to run from July 1, 2019, through June 30, 2022; and

WHEREAS, College administration believes that approval of the CBA is in the best interest of the College, and recommends that this Board approve renewal of said Agreement.

***NOW THEREFORE BE IT RESOLVED** that this Board hereby approves the negotiated Collective Bargaining Agreement between the College and the Police and Public Safety Bargaining Unit, Fraternal Order of Police (FOP) Lodge #76, Board Document No. 7614a, and authorizes the College President to execute said Agreement, with such modifications, changes, and amendments as the President, in consultation with College legal counsel, may deem appropriate and in the best interest of the College.*

Agenda Item 7g—Consideration of Resolution Accepting Subgrant Funding from the University of Nebraska-Lincoln for the Statewide Construction Workforce Recruitment and Training Project, Board Doc. 7615

WHEREAS, the Beavers Charitable Trust Foundation devotes the proceeds of its permanent endowment for the exclusive purpose of addressing the construction industry's on-going need for a highly skilled workforce; and

WHEREAS, the University of Nebraska-Lincoln submitted a proposal to The Beavers Charitable Trust Foundation and was approved to receive grant funds in the amount of \$320,800 over a two-year period from January 1, 2019 through December 31, 2020; and

WHEREAS, the College was approved by the University of Nebraska-Lincoln to receive a subaward in the amount of \$227,500 to participate in a Construction Workforce Recruitment and Training project with the University; and

WHEREAS, the College desires to accept the grant subaward of \$227,500, and implement the Construction Workforce Recruitment and Training project to engage students in CAT® mobile equipment simulators through December 31, 2020.

NOW THEREFORE BE IT RESOLVED by this Board that it approves the College's involvement in the Construction Workforce Recruitment and Training project and accepts the full grant subaward amount of \$227,500, to be realized through December 31, 2020; and

BE IT FURTHER RESOLVED, that this Board authorizes the President to take such actions as may be necessary to execute said grant subaward Agreement, with such modifications, changes, and amendments as the President, in consultation with College legal counsel, may deem appropriate and in the best interests of the College, to take any and all actions necessary to accept the grant funds, and to ensure implementation in accordance with the approved proposal and guidelines of The Beavers Charitable Trust Foundation and The University of Nebraska-Lincoln subaward.

MOTION: Hug moved to approve the Consent Agenda without Agenda Item 7e; Young seconded the motion.

Grabowski, yes
Hug, yes
Klein, yes
Monahan, yes
Monegain, yes
Pantos, yes
Young, yes
Feichtinger, yes

Motion carried.

Agenda Item 7e—Consideration of Resolution Accepting the Bid for South Omaha Campus and Omaha Public Library Retaining Wall and Pavement Rehabilitation, Board Doc. 7613

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for South Omaha Campus and Omaha Pubic Library retaining wall and pavement

rehabilitation and authorizes the President to negotiate, sign and implement such agreement with Lakeview Construction, in an amount not to exceed \$277,000 plus associated fees, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.

Pantos inquired about the large discrepancy among the bids. Schmailzl noted he sought guidance from other contractors and EGA, who affirmed that the contractor understood the project scope and that it could be done properly at that price point. He noted this is the second time MCC bid the project. He added that the City of Omaha will be paying their portion of the costs, since this project is on the joint library property. The City is aware of the bid.

MOTION: Hug moved to approve Agenda Item 7e; Young seconded the motion.

Klein, yes
Monahan, yes
Monegain, yes
Pantos, yes
Young, yes
Feichtinger, yes
Grabowski, yes
Hug, no

Motion carried.

Agenda Item 7—Adjournment

MOTION: Hug moved to adjourn the meeting; Young seconded the motion.

Monahan, yes
Monegain, yes
Pantos, yes
Young, yes
Feichtinger, yes
Grabowski, yes
Hug, yes
Klein, yes

Motion carried. The meeting was adjourned at 7:43 p.m.

Dave Pantos, Secretary, Board of Governors

Date



Date: December 06, 2019

Affidavit of Publication

METROPOLITAN COMMUNITY COLLEGE
ACCOUNTS PAYABLE
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Date	Category	Description	Ad Size	Total Cost
12/12/2019	Legal Notices	NOTICE OF MEETING Notice is hereby given that	1 x 0 L	162.88

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, December 17, 2019, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building #21, Board Room #112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska, during normal business hours.

Steve Grabowski
Chair, Board of Governors

**Publisher of the
World Herald**

I, (the undersigned) an authorized representative of the World Herald, a daily newspaper published in Omaha, Douglas County, Nebraska; do certify that the annexed notice NOTICE OF MEETING Notice was published in said newspapers on the following dates:

12/06/2019

The First insertion being given ... 12/06/2019

Newspaper reference: 0000100638

Billing Representative

Sworn to and subscribed before me this Friday, December 6, 2019

Notary Public

State of Virginia
City of Richmond
My Commission expires _____

Kimberly B. Harris
NOTARY PUBLIC
Commonwealth of Virginia
Notary Registration Number 358753
Commission Expires January 31, 2021