

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
MAY 23, 2023**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Uhe asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Brad Ashby, Vice Chair
Kristen DuPree
Adam Gotschall, Secretary
Ron Hug
Phillip Klein
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Treasurer
Zach Reinhardt, Vice Chair
Fred Uhe, Chair
Tammy Wright
Zach Pechacek, Faculty Ex Officio
Conrad Cusick, Student Ex Officio

Also Present: Randy Schmailzl, College President

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair then reported on the recording of the Notice of Public Meeting and stated the following:

- 1. Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on May 12, 2023, and on the Omaha World-Herald website Omaha.com from May 12-18, 2023.*
- 2. Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

No public comments.

Agenda Item 3 — Award Presentation

Uhe recognized the Path Forward Program Mapping Consultants Team as the 2023 TEAM Award recipients. A summary of the award criteria and the team's work was included in the board packet. The Path Forward Program Mapping Consultants Team is comprised of MCC personnel who were brought together to engage deans and faculty on program mapping as part of the Path Forward initiative. Their efforts streamlined 147 program degrees and certificates, successfully reducing most program ranges to 90-96 required credits, while maintaining the quality of our academic programs. This grass-roots approach yielded the intended results.

Team members are David Bentz, Lynn Bradman, Cathy Brunkhorst, Cindy Catherwood, Stefanie Emric, Naomi Mardock Uman, Jane Mulder, and Melissa Zimmer.

Agenda Item 4 — Report Agenda

Agenda Item 4a — Ex Officio Board Members' Report

Student ex officio representative, Conrad Cusick, summarized various May events that students participated in and highlighted a few from his report. Board of Governors' Chair, Uhe, joined the May Student Advisory Council (SAC) meeting. Current and former SAC members and student leaders enjoyed a leadership social hour before the graduation ceremony. The #Bekind Club hosted a canvas water coloring event where participants created artwork for graduates and Mother's Day and hosted a rock painting event during finals to provide an opportunity for students to de-stress and network.

Faculty ex officio representative, Zach Pechacek, provided an overview of SkillsUSA and MCC's results from the SkillsUSA State Leadership Conference recently held in Grand Island. A list of MCC's results was included in the board packet. Pechacek explained that SkillsUSA is the "best of the best" students competing against each other. Not only do students demonstrate their skills during competitions, they also use soft skills in team work, problem solving, communication, and networking. MCC received 44 medals at the recent SkillsUSA State Leadership Conference, and the 20 students who placed first have the opportunity to compete at SkillsUSA Nationals in June. SkillsUSA has a new Immersive Experience Scholarship which will allow students attending SkillsUSA Nationals for the first time to participate in the experience and to complete a construction-based project. MCC was awarded 16 of the 50 scholarships

awarded nationwide. SkillsUSA Nationals is a five-day competition that will begin June 19 in Atlanta, Georgia. Pechacek thanked the Board members for their continued support of students competing in SkillsUSA and allowing MCC to be heavily involved in the organization. Wright asked if SkillsUSA is designed for different age groups and if the organization collaborates with universities and colleges worldwide. Pechacek stated that SkillsUSA is open to any middle school, high school, and college student. Schools need to have an advisor for the students in order to participate. Gotschall commended Pechacek on a great job and thanked him. Pechacek reiterated his thanks to the Board for their support. Reinhardt commented on how successful MCC is each year and that the competitions are a great way to show off MCC's great work.

Schmailzl shared a brief overview of Pechacek's journey with SkillsUSA from being a student competitor to returning to MCC to oversee MCC's SkillsUSA program and now serving as a faculty advisor. Pechacek was the first and only student from the state of Nebraska to serve on the National Board of SkillsUSA. He was one of the first students in MCC's career academy, and last year had the opportunity to share his story with the Nebraska legislature which was impactful in helping pass the dual enrollment bill, and he's an example for other students. Schmailzl stated that the College is doing private fundraising to help offset travel costs for those attending SkillsUSA Nationals.

Agenda 4b — Chair of the Board's Report

Uhe attended MCC's Cinco de Mayo Celebration and afterwards spoke with the SAC students at their monthly meeting. He commented on graduation being a wonderful celebration.

Agenda 4c— Board Members' Reports

Monahan also attended graduation and commented that it is about celebrating the students' accomplishments with them. She recently enjoyed lunch at the Bistro and stated what an honor it is to be part of this institution that community members are able to enjoy, too. McDermitt concurred with the joy and excitement shown at graduation.

Agenda 4d — Presidents' Report

Legislative Update

Schmailzl provided an update on the legislative session, which is beginning to wind down. LB 243A, which is the appropriations bill for the K-12 schools and community colleges LB 243 bill, was passed and will be connected back to LB 243, so everything is headed to final reading. One change made was moving the start date back from 2023 to 2024. When the legislative session ends, the President's office will pull together a review about what this means for MCC. The microchip bills (LB 616 and LB 617) have been combined into LB 92, which is a banking bill that needs to go forward due to being date sensitive for the banking industry. Gotschall asked if an emergency clause can be added to the bill. Schmailzl said he would check into this.

Nebraska Department of Education Administrative and Accessibility Audit Update

Kay Friesen, Vice President for Operations, provided a review of the findings from the January Nebraska Department of Education Administrative and Accessibility site visit to South Omaha Campus. Every four to five years the Nebraska Department of Education conducts site visits to public institutions that receive Perkins federal funds. With MCC they rotate site visits amongst the main campuses. Prior to a site visit, documents are submitted to the Nebraska Department of Education office for their review. A site visit focuses on the administrative side of the college and its accessibility. To verify the information provided, the site visit team meets with faculty, students, and staff and walks through all the facilities at the site. Friesen went over the six findings and stated they can be taken care of fairly easily. The next site visit will be at Elkhorn Valley Campus in either 2027 or 2028. Gotschall asked how labor intensive moving the lab workstation identified in one of the findings would be in the near future versus waiting until a future remodel project. Friesen explained the lab workstations are one solid unit with the electrical and plumbing running through them, so the cabinetry and resin tops that were just recently replaced after the roof collapse would need to be redone. Friesen clarified that the workstation met the requirements but it was a “nice to have” recommendation.

Agenda 4e — Regular Reports

No comments. No questions were asked.

Agenda Item 5 — Consent Agenda Items

Items remaining on the consent agenda are 7a, 7b, 7c, 7d, 7e, 7f, 7g

Agenda Item 6 — Items Removed from Consent Agenda (if any)

No items were removed from consent.

Agenda Item 7 — Action Agenda

Agenda Item 7a — Consideration of Approval of Minutes of April 25, 2023, Board of Governors Meeting, Board Doc. 7944

Agenda Item 7b — Consideration of Resolution Approving Personnel Appointments and Separations, Board Doc. 7945

***WHEREAS**, Per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support, and faculty personnel.*

***NOW THEREFORE BE IT RESOLVED** that the following appointments and employment contracts be approved by the Board of Governors:*

| <i>Position</i> | <i>Name</i> | <i>Contract Period</i> | <i>Contract Salary</i> |
|--|---------------------|------------------------------|------------------------|
| <i>Assistant Director of Financial Aid</i> | <i>Kelsey Scott</i> | <i>06/05/2023-06/30/2023</i> | <i>\$ 4,866.00</i> |
| <i>Systems and Compliance</i> | | <i>07/01/2023-06/30/2024</i> | <i>\$63,500.00</i> |

| | | | |
|-----------------------------|-----------------|-----------------------|-------------|
| Chef de Cuisine | Daniel Flores | 07/01/2023-06/30/2024 | \$56,000.00 |
| | Adaauto | | |
| Continuing Education | Jillison Hicks | 05/30/2023-06/30/2023 | \$ 4,919.52 |
| Coordinator II | | 07/01/2023-06/30/2024 | \$53,500.00 |
| Disability Support Services | Brittany Pintor | 06/01/2023-06/30/2023 | \$ 6,328.96 |
| Counselor | | 07/01/2023-06/30/2024 | \$75,084.00 |
| Dual Enrollment Navigator | Shomari Huggins | 05/30/2023-06/30/2023 | \$ 5,195.52 |
| | | 07/01/2023-06/30/2024 | \$56,500.00 |
| Project Manager | Randy Veach | 05/30/2023-06/30/2023 | \$ 5,976.96 |
| | | 07/01/2023-06/30/2024 | \$65,000.00 |

BE IT FURTHER RESOLVED that the following separations be acknowledged and accepted by the Board of Governors:

| <u>Position</u> | <u>Name</u> | <u>Effective Date</u> |
|---|----------------------|-----------------------|
| Academic Advisor | DeLores Allison | 06/01/2023 |
| Application Systems Analyst II | Susan Benes | 06/15/2023 |
| Assistant Director of Financial Aid Operations and Self-Help Programs | Andrea Padilla-Rosas | 05/26/2023 |
| Career Skills Coach | Angela Baker | 05/30/2023 |
| Construction Technology Instructor | Joshua Steele | 08/17/2023 |
| Dean of Health Services | Stacey Ocander | 08/11/2023 |
| Disability Support Services Counselor | Stephanie Albers | 05/19/2023 |
| Hospitality Manager | Oscar Shoemaker | 06/02/2023 |
| Institutional Effectiveness Analyst | Ethel Wolcott | 06/30/2023 |
| Network Engineer | Kyle Martinez | 05/22/2023 |
| Project Coordinator | Neena Nizar | 05/31/2023 |
| Success Navigator | Amanda Ponce | 05/26/2023 |

Agenda Item 7c — Consideration of Resolution Approving Program Review Reports for 2022-2023, Board Doc. 7946

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the program review reports for the following programs:

- Accounting/Bookkeeping
- Architectural Design Technology
- Business Management/Business Transfer
- Civil Engineering Technology
- Criminal Justice
- Culinary Arts & Management/Hospitality
- Fire Science Technology
- Mechanical Design Technology

The program reviews are described in the document entitled "Metropolitan Community College, May 23, 2023, Program Review Overview," which document is identified as Board Document No. 7946a.

Agenda Item 7d — Consideration of Resolution Formally Granting to the College President the Authority to Accept All Employee Resignations on Behalf of the Board of Governors, Board Doc. 7947

BE IT RESOLVED, that, pursuant to Neb.Rev.Stat. § 85-1511(12), the Board of Governors hereby officially delegates to the College President, to the extent necessary, its full authority to fully and finally accept the resignations of College employees without the need for further action by the Board; and,

BE IT FURTHER RESOLVED, that the Board further grants to the College President the full discretion to grant an employee's request to rescind their tendered resignation when, in the President's sole discretion, granting said request would be in the best interest of the College; and,

BE IT FURTHER RESOLVED, that the Board directs that this resolution delegating to the College President the authority to fully and finally accept the resignation of College employees without the need for further action by the Board serve as a written order to be placed on file in the Board's office, effective immediately upon approval of a majority of a quorum of the Board and to remain effective until revoked by the Board, pursuant to Neb.Rev.Stat. § 85-1511(12).

Agenda Item 7e — Consideration of Resolution Approving the Health and Dental Insurance Plans and the Maximum College Premium Contribution for Full-Time Regular Non-Bargaining Unit Employees and Those Bargaining Unit Employees Covered Under the College's Designated Health and Dental Plans for the 2023-24 Plan Year, Board Doc. 7948

BE IT RESOLVED, that for the 2023-24 insurance plan year, the Board of Governors approves the continuation of Educator's Health Alliance (EHA) Blue Cross/Blue Shield of Nebraska as the College's designated health plan. As a result of the EHA premium rates increasing by 6.87% for the 2023-24 plan year, the Board sets the College's designated health plan maximum contribution at 100% of the premium cost for employee only coverage, and 80% of the premium cost for the other multi-party plans for full-time employees enrolled in the plan. This does not include the ACF bargaining unit. The ACF health and dental insurance plan, and College contributions, are detailed in its collective bargaining agreement (CBA) that was approved by this Board in April 2022.

- \$ 10,848.96 (or 100%) of the premium cost – employee only
- \$ 20,070.72 (or 80%) of the premium cost – employee plus child(ren)
- \$ 22,782.96 (or 80%) of the premium cost – employee plus spouse
- \$ 29,324.40 (or 80%) of the premium cost – employee, spouse, & child(ren)

BE IT FURTHER RESOLVED, that the College President is hereby authorized and directed to extend the College's designated health plan, with the terms described above, to the collective bargaining groups that are currently covered by the designated College plan.

BE IT FURTHER RESOLVED, that the College health and dental contributions herein approved will be implemented September 1, 2023, the beginning of the Blue Cross/Blue Shield of Nebraska plan year.

Agenda Item 7f — Consideration of Resolution Approving Sole Source Purchase of Kronos Dimensions for Human Resources and Information Technology, Board Doc. 7949

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the sole source purchase of Kronos Dimensions from UKG, in an estimated amount of \$383,620, plus associated fees, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.

Agenda Item 7g — Consideration of Resolution Approving Sole Source Purchase of Three-Year Software Licensing, Maintenance, and Support Agreement from Ellucian, Board Doc. 7950

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the sole source purchase of licensing and maintenance for the Colleague administrative and CRM software systems for the fiscal years 2023-2026 from Ellucian at an estimated amount of

\$2,589,428, plus associated fees, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.

MOTION: Reinhardt moved to approve the consent agenda. Gotschall seconded the motion.

Kristen DuPree, yes
Adam Gotschall, yes
Ron Hug, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes

Motion carried.

Agenda Item 8 — Adjournment

MOTION: Gotschall moved to adjourn the meeting; McDermitt seconded the motion.

Adam Gotschall, yes
Ron Hug, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes
Kristen DuPree, yes

Motion carried. The meeting was adjourned at 7:03 p.m.

Adam Gotschall, Secretary, Board of Governors

Date

**AFFIDAVIT OF TRANSMISSION OF NOTICE OF
MEETING OF BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY COLLEGE AREA**

STATE OF NEBRASKA)
) SS
COUNTY OF DOUGLAS)

Julie Lanxon, being first duly sworn upon oath deposes and states as follows:

1. That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:

NOTICE OF MEETINGS

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, May 23, 2023, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets. Building 30, Omaha, Nebraska, during normal business hours.

Fred Uhe
Chair, Board of Governors

PUBLISH on Friday, May 12, 2023

to be published in *Omaha World-Herald* on May 12, 2023; and that the order to said newspaper was made by electronic transmission on May 10, 2023.

1. That on May 11, a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.

Further affiant sayeth not.

Julie Lanxon

SUBSCRIBED AND SWORN TO before me this 15th day of May, 2023

State of Nebraska – General Notary
JOLYNN EMERY
My Commission Expires
November 30, 2026

Jolynn Emery
Notary Public



AFFIDAVIT

State of Florida, County of Charlotte, ss:

I, Leo Hentschker, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:

12 May 2023

NOTICE NAME: 05 23 23 BOG meeting notice

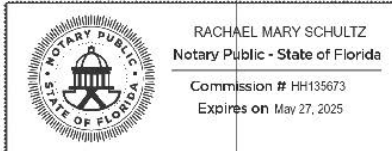
PUBLICATION FEE: \$39.10

Leo Hentschker

(Signed)

VERIFICATION

State of Florida
County of Charlotte



Subscribed in my presence and sworn to before me on this: 05/16/2023

Rachael Mary Schultz

Notary Public

Notarized online using audio-video communication

NOTICE OF MEETING

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Fred Uhe
Chair, Board of Governors
2023, (5) 12 - Fridays, ZNEZ