

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
MEETING MINUTES
AUGUST 22, 2023**

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Uhe asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Brad Ashby, Vice Chair
Kristen DuPree
Adam Gotschall, Secretary
Ron Hug
Phillip Klein
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Treasurer
Zach Reinhardt
Fred Uhe, Chair
Tammy Wright
Conrad Cusick, Student Ex Officio Representative

MEMBERS ABSENT

Zach Pechacek, Faculty Ex Officio Representative

Also Present: Randy Schmailzl, College President

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair then reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect that notice of this meeting was published in that newspaper on August 11, 2023, and on the Omaha World-Herald website Omaha.com from August 11-17, 2023.*
2. *Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.*

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

The Chair added that, due to an air conditioner failure in Building 21 on Monday, August 21, he, in conjunction with the administration, made the decision to move the Board meeting to Building 22. The secretary to the Board amended the location on the agenda, sent a notice of the amended agenda to all Board members and everyone on the email notification list (media, employees, union, anyone else who requested to receive an electronic copy), posted signs on the entrances of Buildings 21 and 22, and had a police officer on site at the Mule Barn to direct people to Building 22. A copy of the amended agenda was made available in the principal office of the Board of Governors located in Building 30.

Agenda Item 2 — Public Comments

No public comments.

Agenda Item 3 — Report Agenda

Agenda Item 3a — Ex Officio Board Members' Report

Conrad Cusick, student ex officio representative, highlighted recent activities held by three student organizations and clubs. There were no questions or comments.

In faculty ex officio representative Zach Pechacek's absence, the sabbatical report submitted by Kimberly Armstrong, English instructor, was provided in the Board packet. There were no questions. Uhe thanked Armstrong for a good report.

Agenda Item 3b — Chair of the Board's Report

Uhe attended Google's announcement of their \$1.2 billion investment in the state of Nebraska. Google will be expanding their data center in Papillion and constructing a new data center in Lincoln.

Agenda Item 3c — Board Members' Reports

Board members did not have anything to report this month.

Agenda Item 3d — Presidents' Report

Jordan Pirtle, Director of Secondary Partnerships and Gateway to College, provided an overview of the five primary pathways for secondary partnerships: Career Academy, College Now!, Kickstart Online, Concurrent Enrollment, and Gateway to College. All of MCC is needed to support dual enrollment programming. Data for the 2022-23 high

school enrollment, credit hours by public and private schools, and head count by high schools were highlighted in this presentation. Pirtle provided 2022-23 highlights of Concurrent Enrollment, Career Academy, and Kickstart Online and shared insights into what is to come in 2023-24. Secondary Partnerships highlights this coming year include a professional development opportunity for Concurrent Enrollment faculty, new programs at two Omaha Public high schools (Buena Vista and Northwest), support of Fremont High's Career and Technical education expansion, two new courses offered at Elkhorn Public Schools, and a Gateway to College bootcamp.

Reinhardt asked how much of the enrollment increase may be attributed to the tuition waiver. Pirtle replied that the tuition waiver is a significant factor as it has removed the financial barrier. She added that having dedicated staff spreading awareness of dual enrollment programs within the participating schools has also helped with recruiting. Reinhardt mentioned his excitement for these programs and asked how the head count for 2022-23 compares to previous years and to the program goals. Pirtle replied that last year approximately 6000 students participated, and she anticipates enrollment will continue to increase because of the tuition waiver, additional faculty capacity, and an additional career academy. Ashby asked about concurrent enrollment instructors and enrollments at Omaha Public Schools (OPS). Pirtle said she would provide precise numbers after the meeting, adding that increasing numbers reflect the headway that has been made since last year, the addition of the career and academy pathways OPS has committed to, and ongoing conversations with their administration. She added that her team offers strategic planning meetings with every district and have multiple meetings with most districts to build awareness of what can be done. MCC's best strategy is to meet the school districts where they are, continue to help them grow, and find different ways for their students to come to MCC to take classes. Monahan asked about transportation for the Northwest High School students who will come to MCC. Pirtle stated that OPS will provide the transportation. Uhe pointed out that Papillion-La Vista Jumpstart program was listed on one of the graphs. Pirtle explained that this program is a subset of College Now! which offers three program pathways at the Sarpy Center for Papillion-La Vista and Ralston high school students. Uhe mentioned MCC is doing a great job making resources available and that the graduation numbers reflect this work. Pirtle thanked the Board for their support.

Agenda Item 3e — Regular Reports

No comments or questions.

Agenda Item 3f — Modernization Update

Chief Information Officer, Bob Goeman, provided a modernization update. An agreement has been signed with Workday, Inc. A two-day in-person input session was recently held with more than 50 MCC employees and implementation partner, Avaap. These were fruitful conversations to share knowledge, gain understanding, and discuss business processes, which will help create the scope of work. Avaap is currently laying out a plan for how the next several years will look. Goeman provided an overview of

where we are going, how we will get there, proposed timelines, and the team makeup and roles. MCC and Avaap are partners through this process, and Workday is the delivery assurance. Goeman thanked the Board for their support, and thanked the faculty and staff for their support and time.

Reinhardt commented that the modernization is a step in the right direction. He asked who will be responsible for ongoing technology support during the rollout and once the system goes live. Goeman explained that the system is a cloud-based SAAS system, so Workday is responsible for ensuring the system stays up and running, running the updates on a consistent basis, and providing support for things MCC staff will not be able to see or understand; MCC is responsible for staff learning and support. Reinhardt asked who is leading the project. Goeman mentioned MCC and Avaap each have a project manager and an executive sponsor to make sure the teams are completing tasks and staying on schedule. Ultimately, Goeman is the one responsible on the MCC side. Schmailzl added that the most important need is to make sure staff know how the system works and to keep the Board informed on the process. Wright asked how long the staff training process will take. Goeman stated staff will start being trained in quarter four and training will be ongoing as changes occur prior to and after launch. Ashby inquired about the Avaap contract. Goeman mentioned the multi-year contract is approximately \$6 million and is a fixed price based on the scope of work. Wright asked about the firewall and if it has been tested. Goeman responded that none of it exists within MCC's network. MCC will make sure the firewall is tested before implementation. Workday still needs to do credentialing through us.

Agenda Item 3g — Discussion of 2023-24 Budget

Schmailzl stated tonight's discussion is an opportunity to review the budget, ask questions, answer questions, and amend the budget; no official budget approvals will occur at this meeting.

Elizabeth Zlikovac, Business Intelligence Analyst, presented the 2023-24 budget report. MCC's property tax levy will not change this year. When considering the increased property tax valuations this year compared to last year, she stressed the influence of continued inflation and enrollment growth. LB 243, passed this year, will allow community colleges to maintain their traditional 2-cent capital levy, but will replace revenues that would have been generated through the general fund levy authority with funding from the Community College Future Fund (CCFF), starting in 2024-25. Zlikovac explained the CCFF and reviewed the associated property tax credits. Hug asked what the numbers would be based on a \$100,000 valuation. Zlikovac stated it would be \$95 per \$100,000 for this year; starting in 2024 only the 2-cent capital levy would be applied (\$20 per \$100,000), for which tax payers could receive a 100% tax credit. The 2-cent capital levy pertains to bonding and capitalization; as such it must remain on the tax rolls. The Board discussed inflation and the correlation with the proposed expenditures.

Zlikovac reviewed expenditures, revenues, capital fund, and property tax. The general fund expenditures are budgeted to increase by approximately \$8 million dollars. The

total revenue projections will decrease from prior projections by approximately \$400,000 after all the county valuation numbers are received.

Schmailzl reviewed the budget requests. The two largest increases will be operating expense (15.5%) due to inflation and equipment (46%) because funds are being set aside for the modernization update and upgrades in the trades areas. The Board's bidding process and delays in filling open positions are two ways money may be saved. Schmailzl stated this is an important concept for the future of the college because what the tax rate is tonight will be the tax rate that is in place going forward.

Gotschall asked if MCC is prepared if the State does not fulfill their statutory CCFF obligation. Schmailzl said the Board has the right to implement a general property tax levy if the State does not fulfill their obligation. Monahan asked for clarification on agricultural land being the main tax base for the other community colleges. Schmailzl replied that MCC only has 5% of agricultural land as part of the tax valuation. Agricultural land is assessed at 75% of fair market value, whereas the City of Omaha residents are taxed 98%. Monahan asked how growth of nonprofits and businesses such as hospitals affect MCC. Schmailzl stated that TIF is the one tax that hurts MCC the most.

Zlikovac concluded by stating the capital fund levy rate will remain unchanged at 2 cents per \$100 of property valuations. MCC's facilities fee remains at \$5 per quarter credit hour. Property tax is expected to generate an \$11 million overall increase, between the capital and general fund levies.

Agenda Item 4 — Consent Agenda Items

Items remaining on the consent agenda are 6a, 6b, 6c, 6d, 6e, 6f, 6g

Agenda Item 5 — Items Removed from Consent Agenda (if any)

No items were removed from consent.

Agenda Item 6 — Action Agenda

Agenda Item 6a — Consideration of Approval of Minutes of July 25, 2023, Board of Governors Meeting, Board Doc. 7965

Agenda Item 6b — Consideration of Resolution Approving Personnel Appointments, Board Doc. 7966

WHEREAS, per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

***NOW THEREFORE BE IT RESOLVED** that the following appointments and employment contracts be approved by the Board of Governors:*

| <u>Position</u> | <u>Name</u> | <u>Start Date</u> | <u>Annual Salary</u> |
|---|-------------------|-------------------|----------------------|
| Career Skills Coach | Rhiannon Bartlett | 09/01/2023 | \$ 57,000.00 |
| Construction Technology Instructor | Joseph Hurd | 08/28/2023 | \$ 89,439.00 |
| Executive Director of the Elkhorn Valley Campus | Thomas Gilmore | 09/11/2023 | \$ 85,000.00 |

Career Skills Coach – The coach will coordinate, track, and administer National Career Readiness Certifications tests to community organizations and American Jobs Center Partners. The coach is responsible for test administration, development of career plans, implementation of KeyTrain modules, placement support, linkages with MCC and community resources, and tracking student progress and outcomes. (Rhiannon Bartlett)

Construction Technology Instructor – The construction technology instructor will teach a full range of courses in the construction technology degree program to include masonry and concrete-related courses. The instructor participates in curriculum review and development, outcomes assessment, advisory council activities, projects, and other department or college activities. (Joseph Hurd)

Executive Director of the Elkhorn Valley Campus – The executive director is responsible for overall coordination of Student Services, student engagement, and community outreach. The executive director provides facilitative leadership to the multidisciplinary functions and the daily operations of the campus to provide efficient, streamlined services to students. (Thomas Gilmore)

Agenda Item 6c — Consideration of Resolution Amending the Proposed Metropolitan Community College Area Board of Governors' Budget for 2023-24, Board Doc. 7967

BE IT RESOLVED, that in consideration of information and further discussion since the proposed budget was first prepared by the administration and approved by the Board of Governors of Metropolitan Community College Area, that the Board of Governors amends the proposed MCCA Board of Governors' Budget for 2023-24 as follows:

| <u>Proposed Budget</u> | <u>Amended Proposed Budget</u> | <u>Difference Increase/ (Decrease)</u> |
|----------------------------|--|--|
|----------------------------|--|--|

Agenda Item 6d — Consideration of Resolution Establishing the College's Academic Calendar for 2024-25, Board Doc. 7968

WHEREAS, per board policy 40402 (Academic Annual Calendar and Course Offerings Schedule) the Board of Governors shall approve an annual calendar designating the length of academic terms;

WHEREAS, the College's Academic Council, as well as College administration, has unanimously recommended the calendar under consideration;

WHEREAS, the calendar under consideration includes the required number of faculty work days and instructional days;

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby authorizes the College to establish the 2024-25 Academic Calendar; same being identified as Board Document No. 7968a.

Agenda Item 6e — Consideration of Resolution Approving the Contract for Canvas Learning Management System, Board Doc. 7969

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves a three-year contract for the Canvas Learning Management System from Instructure in the estimated total amount of \$556,413.63, based on Canvas licensure terms as outlined in their proposal with such modifications, changes, and amendments as the President, in consultation with College legal counsel, may deem appropriate and in the best interest of the College.

Agenda Item 6f — Consideration of Resolution Accepting the Bid for Emergency Lighting at the Elkhorn Valley Campus, Board Doc. 7970

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for emergency lighting at the Elkhorn Valley Campus, and authorizes the President to negotiate, sign, and implement such agreement with Miller Electric in an amount not to exceed \$783,640.00 plus associated fees, as the President, in consultation with College legal counsel, may deem appropriate and in the best interests of the College.

Agenda Item 6g — Consideration of Resolution Accepting the Bid for Replacement of Fire Alarm System at the Elkhorn Valley Campus, Board Doc. 7971

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for replacement of the fire alarm system at the Elkhorn Valley Campus, and authorizes the President to negotiate, sign, and implement such agreement with Electric Company of Omaha in an amount not to exceed \$318,705.00 plus associated fees, as the President, in consultation with College legal counsel, may deem appropriate and in the best interests of the College.

MOTION: Hug moved to approve the consent agenda. Ashby seconded the motion.

Kristen DuPree, yes
Adam Gotschall, yes
Ron Hug, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, abstain

Motion carried.

Agenda Item 7 — Adjournment

MOTION: Hug moved to adjourn the meeting; Ashby seconded the motion.

Adam Gotschall, yes
Ron Hug, yes
Phillip Klein, yes
Theresa Love-Hug, yes

Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes
Kristen DuPree, yes

Motion carried. The meeting was adjourned at 7:53 p.m.

Adam Gotschall, Secretary, Board of Governors

Date

These minutes are unofficial and are subject to revision and approval at the next meeting of the Board of Governors

Polyn Emery
Notary Public



AFFIDAVIT

State of Florida, County of Hernando, ss:

I, Bailee Liston, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:
11 Aug 2023

NOTICE NAME: 08 22 23 Regular Board Meeting Notice

PUBLICATION FEE: \$45.43

Bailee Liston

(Signed) _____

VERIFICATION

State of Florida
County of Hernando



Subscribed in my presence and sworn to before me on this: 08/11/2023

Andrea Macias

Notary Public

Notarized online using audio-video communication

NOTICE OF MEETING

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet for special and regular meetings on Tuesday, August 22, 2023, at the Fort Omaha Campus, 32nd & Sorenson Parkway in the Mule Barn, Building #21, Board Room #112, Omaha, Douglas County, Nebraska, with the special meeting commencing at 6:15 o'clock P.M. for the purpose of holding a public hearing on the proposed budget statement of the Metropolitan Community College Area for fiscal year 2023-24, and the regular meeting commencing at 6:30 o'clock P.M. or promptly thereafter following adjournment of the special meeting, which meetings will be open to the public. Agendas for such meetings, kept continually current, are readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building #30, Omaha, Nebraska, during normal business hours.

Fred Uhe
Chair, Board of Governors
2023, (8) 11 - Fridays, ZNEZ