

#### **10604 Decorum and Conduct at Committee Meetings**

Whenever any committee is given authority to hold hearings, make policy or take formal action on behalf of the Board, or whenever a quorum of the members of the Board attends a committee meeting, the committee meeting shall be conducted in accordance with the provisions of the Nebraska Open Meetings Act and in accordance with applicable provisions of these policies. The form of notice, the method of giving same and the length of time between the notice and the convening of the meeting shall be determined by the Chair of the committee and in compliance with the requirements of the Nebraska Open Meetings Act.

The responsibility of calling a committee meeting shall be that of the Chair of the Committee. Committee meetings called involving staff shall be communicated to the President of the College. All Committee meetings shall be open to all members of the Board. Notices of all committee meetings shall be sent to all Board members.

Committee meetings (other than meetings of the Executive Committee) shall be open to the public unless a majority of the voting members of the committee affirmatively vote to hold a closed session. Closed sessions may be held in the manner and for such purposes as are permitted by the Nebraska Open Meetings Act. Votes to hold a closed session shall be taken in open session and the meeting shall be reconvened in open session before any formal action may be taken.

(Amended 9/22/92; 9/18/01; 12/19/06; 2/25/14)